



The Director
Office9 Champness Hall
Drake Street
Rochdale
OL16 1PB

The Sanctuary Trust Limited
Registered Charity Number
1020295

GIVING BY REGULAR DONATION FROM YOUR BANK THROUGH STANDING ORDER

Please pay: NatWest, Town Hall Square, Rochdale, OL16 1LL S/C **01 07 44**

For the credit of: The Sanctuary Trust Limited registered as a charity A/C **31125379**

Payment Reference **AR0809**

The sum of £_____ (in figures) _____ (in words).

Commencing on _____ (Date) and continuing monthly/quarterly/annually* until further notice.

*Delete as appropriate

To The Manager _____ **(Bank)**

Address _____

Bank Post Code _____ **Account Name** _____

Account Number _____ **Sort Code** _____

Your signature (s) _____ **Date** ____/____/____

Gift Aid Declaration (Essential details for claiming gift aid)

House number/name _____ **Full Address** _____

_____ **Post Code** _____

Your signature (s) _____

I want The Sanctuary Trust Limited to treat all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations **including** all donations I have made for this year and the six tax years prior to the year of this declaration, and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.**

****You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year. (Currently 28p for each £1 you give).**

Date ____/____/____

1. *You can cancel this Declaration at any time by notifying The Sanctuary Trust Limited. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the The Sanctuary Trust Limited reclaims, you can cancel your declaration.*
2. *If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return. Ask The Sanctuary Trust Limited for more information.*
3. *If you are unsure whether your donations qualify for Gift Aid tax relief, ask The Sanctuary Trust Limited. Or, refer to 'donations by individuals' on the HMRC website, www.hmrc.gov.uk.*
4. *Please notify The Sanctuary Trust Limited if you change your name or address.*